



REQUEST FOR QUOTATION

Date: 11 May 2023
RFQ No.: 100-23-02-650

Name of Company: _____
 Address: _____
 Name of Store/Shop: _____
 Address: _____
 TIN: _____
 PhilGEPS Registration Number: _____

The City Government of Pasig, through the Bids and Awards Committee (BAC), intends to procure **Supply and Delivery of 3HP Airconditioning Unit - CHO** with an Approved Budget for the Contract (ABC) of **Php 180,000.00**, in accordance with **Section 53.9** of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184. Please quote your best offer for the item in the table below.

The Project shall be awarded as One Project having several items that shall be awarded as one contract. Quotations received exceeding each total Cost per Item and/or the total Approved Budget for the Contract shall be rejected.

Item No.	Item Description	Brand Name <small>(PLEASE DO NOT LEAVE BLANK)</small>	QTY	UOM	Approved Budget		Price Offer	
					Unit Cost	Total Cost	Unit cost	Total Cost
1	aircon 3hp, - 3 HP INVERTER SPLIT TYPE AIRCONDITIONING UNIT o Power Supply: 230 VAC 60 Hz Energy Efficiency- 11-13Kj/Hw Cooling Speed-24-30 btu/h - Indoor Unit o Unit Dimension (W x H x D) : 800 x 280 x 240 to 1200 x 360 x290 mm o Weight : 10-13 kg Outdoor Unit o Dimension (W x H x D): 700 x 300 x 500 to 950 x 330 x 800 mm Weight: 26-30kg o Refrigerant R-410A - Copper Tube Size o Low Side: 3/4" to 1" o High Side: 1 1/4" to 1 1/2" Maximum Pipe Distance between Indoor and Outdoor o Height: 5-10 m		2	unit	90,000.00	180,000.00		



	<ul style="list-style-type: none"> o Length: 10-20 m o Circuit Breaker: 20 A - Accessories <ul style="list-style-type: none"> o Wireless Remote Control o Piping lines (for Gas & liquid) o Pipe Drains (PVC Blue Pipe) o Electrical wiring and metal conduits with safety breakers (ECB) o Angular bar Supporting (Flat form/Base & 3 amp; Brackets) 										
Note: Other terms and conditions are stipulated in the attached Terms of Reference, if any.				Total	180,000.00 ✓						
DELIVERY TERM: Please refer to the Terms of Reference.											

**Indicate the BRAND NAME and its specific MODEL to be offered or attach a BROCHURE for the offered item; items such as equipment, devices, electronics, machines, drugs, medicines, medical supplies must be branded or at the very least, manufacturer shall be indicated.*

Submit this Quotation (Accomplished and duly signed by the Owner or the respective Authorized Representative indicated in the Secretary's Certificate/Special Power of Attorney) not later than the closing date specified in the Bid Notice Abstract posted in PhilGEPs website along with the following documents:

- **Mayor's/Business Permit** (or a recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit subject to submission of the Mayor's Permit before the award of contract). The nature of business as stated in the Mayor's/Business Permit should at the very least be similar or related to the project to be bid.
- **PhilGEPs Registration Number**
- **Income Tax Return** - Latest Income or Business Tax Returns filed and paid through the BIR Electronic Filing and Payment System (EFPS).
In accordance with Revenue Regulation No. 3-2005, the above-mentioned tax returns shall refer to the following:
 1. Latest Income Tax Return (ITR) - For participants already with an Annual ITR, latest ITR shall refer to the ITR for the preceding Tax Year be it on a calendar or fiscal year. For new establishments which, therefore, have no annual ITR yet, it shall refer to the most recent quarter's ITR.
 2. Latest Business Tax Return - refers to the Value Added Tax (VAT) or Percentage Tax returns covering the previous six (6) months.
- Accomplished and notarized **Omnibus Sworn Statement**
([https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement\(Revised\).docx](https://www.gppb.gov.ph/assets/forms/Omnibus%20Sworn%20Statement(Revised).docx))
- **Proof of Authorization: Secretary's Certificate** if corporation, or **Special Power of Attorney**, if individual.

ADDITIONAL REQUIREMENTS:

For Procurement of Drugs and Medicines:

Documents from the Food and Drug Administration (FDA):

- a. Certificate of Product Registration;
- b. Certificate of Good Manufacturing Practice;
- c. License to Operate;
- d. Batch Release Certificate (*for vaccines, toxoids and immunoglobulins only*) [*to be submitted upon delivery*]; and
- e. Certificate of Analysis (*for anesthesia and antibiotics*) [*to be submitted upon delivery*].

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



(02) 8643-1111 * (02) 8641-1111 loc 1461 * bidsandawards@pasigcity.gov.ph *



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If the Supplier is not the Manufacturer, a certification from the Manufacturer that the supplier is an authorized distributor/dealer of the products/items.

Please submit the accomplished Quotation and required documents on or before the deadline of submission at the Bids and Awards Committee (BAC) through the **Procurement Management Office (BAC Secretariat Office), 4th Floor, Pasig City Hall, San Nicolas, Pasig City.**

All documents should be submitted in a sealed brown envelope addressed to the "Bids and Awards Committee, 4th Floor, Pasig City Hall", and properly marked with the Project Title as provided herein.

The CITY GOVERNMENT OF PASIG reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.

For any clarification, you may contact us at telephone no. (02) 8641-1111 / (02) 8643-1111 loc. 1461 or email address at bidsandawards@pasigcity.gov.ph



ATTY. PONCE MIGUEL D. LOPEZ
Officer in Charge, Procurement Management Office

I hereby certify that I have read and agree to this Request for Quotation, its Terms of Reference, and Bid Bulletin/s, if any. I further certify that the products to be delivered will conform to the specifications stated in the Item Description.

Conforme:


Signature over Printed Name

Position

Duly authorized to sign quotation/offer for and on behalf of _____
(Please indicate Company Name)

Caruncho Avenue, Brgy. San Nicolas, Pasig City, Philippines 1600



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Terms of Reference

Project: Supply, Delivery and Installation of two (2) air-conditioning units for CHD-Radiology Section rooms
Proponent: CITY HEALTH DEPARTMENT
Radiology Section
Location: Pasig City (Nagpayong and Sumilang Super Health Centers)

I. Purpose

The CHD-Radiology Section desires to engage the service of a supplier/contractor for the supply, delivery and installation of two (2) air-conditioning unit to CHD-Radiology Section room at Nagpayong and Sumilang Super Health Centers in Pasig City.

II. Installation/Scope of Work

The Supplier/Contractor shall supply, deliver and install all equipment designed to satisfy the technical requirements of two (2) air-conditioning unit described at the CHD-Radiology Section room at Nagpayong Super Health Center in Pasig City. The Supplier/Contractor shall conduct all necessary on-site inspections before and during the installation period.

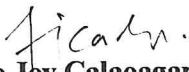
III. Target Output/Timeframe

The Supplier/Contractor shall supply deliver and install the abovementioned air-conditioning unit which shall be completed with thirty (30) calendar days or earlier form the date the Supplier/Contractor receives notice to proceed.

IV. Responsibility of Supplier/Contractor

- a. The Supplier/Contractor shall be responsible:
 - ✓ In providing all equipment, materials, works and services required and necessary for the completion of the supply, delivery and installation of the two (2) air-conditioning units.
 - ✓ In providing the necessary technical and skilled manpower, tools, test equipment and materials in inspecting and testing the units after being installed.
 - ✓ In solving all technical problems with regard to the inter-working of the units being installed.
- b. Upon completion of the installation, the supplier/contractor shall remove from the site, as early as possible, all tools, furniture and equipment not constituting part of the contract and shall clean up and remove any waste brought up by the said installation.
- c. In case any damage to the building, furniture and equipment, etc. caused by the installation, the supplier/contractor shall at its own expense restore to its original state.
- d. The Supplier/Contractor shall provide a warranty within a period of one (1) year on parts and labor/service on all the air-conditioning units and five (5) years on compressor.

Prepared by:


Francilie Joy Calaoagan, RRT
Radiologic Technologist III